



3013 N. Water St., Bay City, MI 48708

Phone: 989-894-4000 Fax: 989-894-4002

[www.baycitystorage.com](http://www.baycitystorage.com)

### RESERVATION FORM AND RECEIPT

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Drivers Lic No: \_\_\_\_\_

We are reserving space for you're: \_\_\_\_\_

Unit Size: \_\_\_\_\_

Deposit received: \$50.00.

**Whether you are a valued past customer or a new one a deposit is required to place a reservation in our computer system and guarantee your storage space.**

**Total storage fee: \$ \_\_\_\_\_ Season\* or \$ \_\_\_\_\_ Month\***

**\* This is an estimate of rent only subject to verification of size of the unit. Therefore the total rental fee may change.**

Your reserved space is for (check one):

- Indoor Heated Storage

- Cold Indoor Storage

- Covered storage building.

- Outdoor Storage

Our normal winter storage season is mid October through April 30. If you would like to bring it in earlier, or stay later, you will be charged the prorated storage fee for that portion of the month(s) that you actually use. All winter storage customers must pay at least for the 6-month period of November 01 through April 30, regardless of actual time used. **Your \$50.00 deposit for your winter storage will be deducted from your total winter storage fees.** Please let us know a few days before you bring your unit in for winter storage so we can make arrangements to get it inside as soon as possible.

#### **Other Time Period Storage Options - Indoor Cold/Heated Only**

- 7 Month\*storage 10% off your total rent

- 8 Month\*storage 15% off your total rent

\* All winter storage customers must pay at least for the 7 or 8 -month period, regardless of actual time used.

***If you do not bring your unit in for storage by November 1st or make other arrangements with us, your reservation will be cancelled and you will loose your deposit.***

**I understand that should I decide not to store my unit, my \$50.00 deposit is non-refundable.**

\_\_\_\_\_  
Customer Signature

Reservation in Computer